

Queen's Park Residents Association

DRAFT Minutes of the AGENDA

7:30 pm, Tuesday, May 10, 2016

220 Queens Avenue

1. Call to order and check for quorum

Absent: Karen Smith

Steve North

Berril Perks

Late Arrival Catherine Hutson Deane Gurney arrived at 7:45 to present update QPNHSG report

2. Adopt draft agenda

Two Additions- Reports from Committees - Social Media

New Business - discussion regarding participation on new committee for Heritage

Conservation Area Moved and seconded

3. Adopt the minutes of the April 12, 2016 directors meeting

Deferred until next meeting as Karen Smith (Secretary) was absent

4. Reports from Committees(written if unable to attend):

5 minutes maximum per report

5. Traffic /Parking - Gail Ancill

- Nothing from Traffic Committee as Gail must submit topics prior to meeting.
- Traffic counters are on many of the streets in the neighbourhood
- GoTraffic has been hired to keep "rat runners" from turning illegally onto Royal Avenue from Granville, First and Second Streets during the Pattulla Bridge repairs which will last until October.
- Request that Kathleen Langstroth address council during the delegation session on May 30th to thank city for its efforts in traffic control and to continue using GoTraffic and to invite Council to the June 12 general meeting as well.

- Gail has a meeting with Lisa LeBlanc from the Traffic Committee to discuss QPRA concerns and invite her to the QPRA general meeting on June 12.
- She will also ask about ways to stop illegal u-turns from Fourth Street onto Royal Avenue.

Policing - Bev McLellan

- One break-in in the QP neighbourhood in the afternoon on a week day at 1:30
- Suggested that we all add the Police app to our phones
- Kathleen Langstroth to attend Police Committee meeting May 19 as Bev is at OCP meeting

OCP - Bev McLellan or Berril Perks

- Presentation of draft OCP was made to Council and is being reviewed at 2 workshops held in the afternoon - Bev McLellan, Steve Norman, Gail Ancill and Kathleen Langstroth attended the first session. The second session will be at 2:00 on May 16, 2016. Bev and Steve to attend.
- Bev McLellan will attend the OCP committee meeting on the evening of May 19

Heritage Working Group - Steve North

- Deane Gurney gave an update of the Queen's Park Neighbourhood Heritage Study Group report and the next steps
- It is felt that the City would like to have a few more younger representatives on the next committee that is formed for their point of view
- Likely the committee will be made up of 2 QPRA representatives, 2 NWHPS representatives and 8 members at large.
- The city solicitor is finalizing the wording for the moratorium
- It will be important to determine the extent of what is covered in the guidelines for the Heritage Conservation Area
- There is a one year timeline to complete the HCA from the date of the implementation of the demolition moratorium.

Moved and carried that the QPRA support and participate in the HSG's new working committee.

Moved and seconded that the president send a letter to the NWSPS asking for support in kind or financially in matters (i.e. advertisements in newspapers, workshops hiring speakers or renting meeting facilities) relating to the development of a Heritage Conservation Area.

CHC - update: Catherine Hutson

- 100 Braid Street Studio will likely be demolished if Urban Academy and WesGroup develop the sight
- An 1890s cottage at 234 Second Street was given a 90 day moratorium on its demolition request while another 2 storey heritage house of the same era was given a demolition permit. She stated her frustration at the lack of people with the knowledge and an understanding of heritage that are sitting on the CHC that result in such poor decisions.

Council Meetings- Kathleen Langstroth and Steve Norman

- A quick update on the OCP and HSG as they were presented and discussed at council. Both have been well received and supported. The OCP is being reviewed in a workshop setting and will be presented to the public in another round of reviews.
- Moved and carried that the president send a letter to the Mayor and Council requesting the assurance that a 60 day cooling off/temporary moratorium will be issued should a demolition request for a house in the Queen's Park neighbourhood come forward to the City before the formal 1 year moratorium bylaw is enacted and citing the precarious position of the homes at 228 and 324 Second Street, 217 St. Patrick and 217 Queens Avenue.

Residents Association Forum - Kathleen Langstroth

- The City sponsored Residents Association Forum was held on April 27.
- It was a round table discussion of issues affecting each neighbourhood. The main concerns are traffic and the affect the present real estate frenzy has on house prices and demolitions applications.
- Recommendation to discuss the Heritage Conservation Area with the RAs and how it may be used in other neighbourhoods at the next forum to be held in September

Meeting with the Mayor - Kathleen Langstroth

- Kathleen, Steve Norman, Steve North and Bev McLellan met with Mayor Cote on May 5th
- They discussed 1.)the QPNHSG reports and the need to implement the demolition moratorium as soon as possible. 2.) QPRA willingness to work in whatever way it can with the City and other groups throughout the HCA process. 3.) the possibility of retaining Donald Luxton to oversee the process.

Social Media - Mari-Lou Nidle (Added)

- Mari-Lou has been overseeing the QPRA Facebook and Twitter accounts.
- She has made added links to other people who have been commenting on the HSG work and report.

Unfinished Business:

1. Arrange a date and time to change the directors signing authority at the bank or move funds to a new financial institution

It was agreed to open a new account at the Westminster Savings Credit Union and move all but \$1.00 to this new account with signing privileges to the president, vice president and treasurer. This is to be done as soon as possible. Catherine and Joan will work together with Kathleen to switch the accounts.

2. Update on QPRA website

Bev McLellan can post on the QPRA website but she can only delete items she has posted. Mari-Lou Nidle has requested administration rights from Berril Perks. Berril informed Mari-Lou today that there are numerous unread emails on the website. However; at the time of this meeting no one other than Berril Perks has access privileges to the emails.

A motion to start a new QPRA website at this time was defeated

A motion was moved and carried that the president, with the assistance of Mari-Lou Nidle, send a very strong email to Berril Perks that he grant Mari-Lou full access to all aspects of the website and provide Bev McLellan with the access she has been requesting for several months.

3. Directors contact information list.

Deferred until next meeting when Karen Smith attends however, the president will request a copy from her before the next meeting.

4. Complete Constitution review and updating. Please bring a the most recently revised copy sent by Steve Norman.

There was a discussion regarding the phrasing of some sentences in order to make the intent clearer and to update and include a comprehensive statement regarding future polls conducted by the QPRA. Mari-Lou will reconfigure the membership form on the website to include address information.

A motion was moved and carried to make these corrections and/or alterations and publish it on the QPRA website in August 2016 at least 90 days prior to our AGM in November.

The directors recognized all the work that Steve Norman put into the review and updating of the QPRA constitution. From all of the directors in attendance THANK YOU very much.

New Business:

- a. Mail Chimp - collect and keep original copy of subscriber lists (3 copies President , Secretary and "Mail Chimp" person review /update subscriber email list.

It is the law that the original membership sign-up sheets must be kept. Therefore the person at the welcome desk will collect the paper copy of new members' information and give it to a table officer so that copies can be made and kept by the over mentioned directors.

- b. Topics for next QPRA General Meeting scheduled for June 12, 2016 - Constitution is a must also include ie OCP update, HSG update, traffic? Who is doing what?

Items for the agenda of the general meeting are:

1. Constitution
 2. Traffic Issues - Gail Ancill will contact Lisa LeBlanc from the city to see if she will attend the meeting
 3. OCP update from Kathleen Langstroth as Bev McLellan is on holidays.
 4. QPNHSG report update and discussion Maureen Arvanitidis, Steve North and Deane Gurney to present and answer questions. The city has been asked if the solicitor could also attend to give the City's perspective on a Heritage Conservation Area.
 5. A flyer for the notification of the June 12 general meeting will be made and posted on the website, sent out to members via the Mail Chimp membership list and delivered door to door by many directors as soon as possible before the end of May.
 6. A request be made for residents who are interested in getting involved in the HSG process and a sign-up sheet with contact information be provided.
- c. Compile concerns to be discussed with Julie Schueck and Bev Grieve at the Wednesday May 25 meeting yet to be confirmed. Who is interested in attending?

The date has been confirmed but as of yet there has been neither a time given nor a confirmation that Bev Grieve will attend. Steve North, Steve Norman and

Kathleen Langstroth will attend this meeting. The topics to be discussed are 1.) the process to be followed for the recommendations coming from the HSG report . 2.) the roll of the QPRA in the process and our willingness to participate in the process in anyway. 3.) the need for a moratorium as soon as possible and how far along the City is in that process. 4.) the use of HRAs for what they were intended and not how they are presently being abused

d. FOI report

Steve Norman gave an over view and update to the Freedom of Information request he made regarding the communications between the City staff and some members of Urban Academy during their proposed expansion.. He and Bev McLellan will be meeting with Mayor Cote on May 18th to discuss their concerns regarding this matter. Gail Ancill is unable to make this meeting due to work obligations but will meet prior to May 18 to provide input about her interactions with both parties.

6. Next Meeting -June 7, 2016 at Gail Ancill's house 125 Third St.

7. Adjournment - 10:00 pm